

**Minutes of Meeting of the Killaloe Municipal District**  
**held on Wednesday, 26<sup>th</sup> of March 2025 at 09:30 a.m.**  
*Meeting held in Meeting Room, Killaloe Municipal District Offices*

**In attendance:** Cllr. Pat Hayes, Cathaoirleach Killaloe MD  
Cllr. Pat Burke  
Cllr. Alan O'Callaghan (via MS Teams)  
Cllr. Tony O'Brien  
Cllr. Conor Ryan.

**Officials:** Mr. Brian McCarthy, Senior Planner & Killaloe MD Meetings  
Administrator  
Ms. Ann Reynolds, A/Director of Services  
Mr. Declan Flanagan, A/Senior Executive Engineer  
Ms. Olive Mulconroy, Staff Officer

Members of the media attended.

Cathaoirleach, Cllr. Pat Hayes chaired the meeting.

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Cllr. P. Hayes Cathaoirleach welcomed all.

**Item 1 Confirmation of Minutes of Killaloe MD Meeting held 15<sup>th</sup> of January 2025 & Special Meeting held on the 19<sup>th</sup> of March 2025.**

The minutes of the Killaloe Municipal District Meeting held on the 15<sup>th</sup> of January 2025 were adopted having been proposed by Cllr. P. Burke and seconded by Cllr. T O'Brien.

The minutes of the Special Meeting held on the 19<sup>th</sup> of March 2025 were adopted having been proposed by Cllr. C. Ryan and Cllr. A. O'Callaghan.

**Item 2 Matters Arising**

Cllr. P. Hayes requested an update from Senior Executive Engineer on Item 12. Keoghs cross to Ballinahinch R352 Ennis Scariff Regional Road. In response Declan Flanagan advised that he is liaising with the Road Design team on a design and this project will also include cutting back of hedgerows and additional signage.

Cllr. T. O'Brien advised the meeting that Item 2 in relation to Public Lighting in Ard Na Deirge Housing Estate is now up and running.

**Item 3 Approval of Allocation by Killaloe MD Members to Community Groups for the Promotion of the interests of Local Communities**

<b>Community Group</b>	<b>Amount</b>
Ballinsheen Conservation Graveyard	€1,000
Bridgetown Tidy Towns	€1,000
Quin Community Centre	€5,000
Tourism East Clare	€2,500
Clare Walks	€2,500
Scarriff Bay Radio	€5,000
Tulla Courthouse	€4,000
Broadford GAA	€15,000
Michael Cusack Heritage Centre	€1,000
Scarriff Show	€2,000
Bridgetown Show	€2,000
Whitegate Community Council	€1,350

The Allocation by Killaloe MD Members to Community Groups for the promotion of the interests of Local Communities was proposed by Cllr. P. Burke and seconded by Cllr. T. O'Brien and approved by all the members.

**Item 4            Consideration and Adoption of Schedule of Municipal District Works 2025  
(document previously circulated by Roads Authority).**

Proposed by: Cllr. T. O'Brien / Seconded by Cllr. P. Burke

Cyril Feeney – presented a detailed presentation to the members on the Schedule of Municipal District Works 2025. The presentation provided an overview of the allocations for County Clare and each Municipal District giving detailed information on how road funding allocations is calculated.

Mr. Feeney referred to the Memorandum on Grants for Regional and Local Roads published by the Department in January 2024 which requires the use of the PSCI (Pavement Surface Conditioning Index) rating system, which focuses on roads with the greatest need based on survey results.

These Department Grants stimulate that the local authority invests its own resources and set out that €3,210,000 is allocation in 2025, however, this will not be enough as this should be double due to the rate of inflation.

All works and figures submitted to the department are thoroughly reviewed by the department.

For 2025, the approach is based on the PSCI and the road network. Killaloe MD funding has increased by €1,110.195, bringing the budget to €7, 171, 250 for the Killaloe MD.

Cllr. T. O'Brien commented that while €7 million sounds good but in reality, we need €14 million, the funding is inadequate given the deterioration of roads and referred to the R466 / R463 servicing the new bypass which needs to be reinstated.

Cllr. P. Burke commented that the Department of Transportation are looking at regional roads and should focus on linked routes between Mountshannon and Flagmount and expressed that more pressures is needed to be put on Landowners in relation to overhanging trees, the grant schemes are not enough.

Cllr. A O'Callaghan mentioned works conducted by Irish Water on the R462 which needs to be reinstated, this needs to be addressed.

Cllr. C. Ryan Thanked Senior Engineer and Administrative Officer for their work the presentation and in particular the specific improvement and climate Adaption funding was very welcome.

Cllr. P. Hayes Welcomed the SMDW and reference the reduction in expected outturns and owned resources increases while expressing disappointment at the lack of Active Travel allocation to the MD. Cllr. Hayes and all members agreed on a requested to call on the Oireachtas Members to increase funding for the SMDW as the current funding in our roads infrastructure as its inadequate given the increases inflation.

In responding to the members issues raised Mr. Feeney, advised Active Travel was driven by the NTA and agreed with Cllr. O'Brien that while there was significant work on the by-pass, notwithstanding the damage to the road network, the difficulty is trying to find a balance across the county with the funding allocated.

Ann Reynolds A/Director of Service informed the meeting that there is regular quarterly meeting with the NTA in relation to Active Travel but the funding is focused on the urban area's.

The Schedule of Municipal District Works for the Killaloe MD was Proposed by Cllr. T. O'Brien and Seconded by Cllr. P. Burke.

#### **Item 5                    Presentation by Scariff Bay FM – *Local Community Radio Service***

Cllr. P Hayes welcomed Luke Fleming, Tim Collins and Tom Hanley from Scariff Bay Community Radio to the meeting.

Tim Collins of Scariff Bay FM presented a 'The Talk of East Clare' providing an overview of the stations key milestones over its 10 yrs of broadcasting to 15 communities in the East Clare region, powered by over 70 volunteers delivering a diverse programming schedule from News (in three languages Irish, English and Ukranian) , Music, Sport, in addition to its Flagship shows 'Saturday Chronicle' .

Scariff Bay Community Radio recently received a Community Recognition Grant from the Rural & Community Development of Clare County Council of €59K to purchase and fit out of a mobile broadcast unit. This Bus along with broadcasting equipment will enable outdoor

broadcasts of Community Events, Sporting Fixtures, Festivals etc. This will facilitate the broadcasting of shows directly from community events, bringing communities together.

Cllr. P. Hayes Thanked SBCB for their presentation and the service to the East Clare communities for the last over 10 yrs with skilled team of volunteers, which is a template of what community radio is all about. He invited Ann Reynolds as A/Director of Service for Rural Development who administrated the Community Recognition Grant to address the meeting. Ms. Reynolds complimented the presenters and commended the volunteers for their service to community

Cllr. T. O'Brien Thanked SBCB for their service to the community and in particular during Covid. Cllr. O'Brien was very complimentary of the presenters' informal interview style which keeps things local.

Cllr. P. Burke congratulated SBCB on their service to the community, acknowledging their ability to understand the needs of their audience.

Cllr. C. Ryan added congratulations and complimented SBCB on the services available to the Ukranian communities within East Clare and the coverage of local GAA.

Brian McCarthy – Senior Planner & Killaloe MD Co-Ordinator in thanking SBSC attendance at the MD Meeting, remarked on the presentation and the importance of the Community Radion service to get our communities connected with the work of the Killaloe MD and Clare County Council and the presence of the Scarriff Bay FM and other media at our MD Meetings is strategic objective of the *Elected Members of Killaloe MD Strategic Plan* and is an invaluable community and public service.

**Item 6            Presentation by Brian McCarthy, Senior Planner of the  
Rural Regeneration and Development Fund (RRDF) Category 2  
Applications from Killaloe Municipal District**

***-Crusheen Connected: Reopening Rail and Revitalising Community,  
Enterprise and Childcare for Sustainable Rural Regeneration***

***-Killaloe-Ballina Twin-Town Tourism, Regeneration and Enhancement Project***

Brian McCarthy – Senior Planner / Killaloe MD Co-ordinator provided an overview of both RRDF Category 2 Applications submitted by the Killaloe Municipal District.

Mr. McCarthy began by providing the members with an overview of the Crusheen Connected project. He outlined the many stages of public consultation and engagement with the Crusheen Communities which started back in November 2023 through to the finalised Crusheen Mobility Plan. The Mobility Plan improves connectivity within the village via New footpath's, Cycle Way, Pedestrian crossing, traffic calming measures and new public realm. In addition, funding is sought for the re-opening of the Crusheen Railyway Station which is a key strategy of the Killaloe MD, enhancing public transport accessibility and regional connectivity along North Clare and the development of a multi-purpose community enterprise hub and creche.

The RRDF funding application for the Killaloe-Ballina Twin-Town Tourism, Regeneration and Enhancement Project is a joint submission with Tipperary County Council but lead by Clare County Council. The application included detail of the Killaloe-Ballina Town Enhancement and Mobility Plan launched in January 2022 after a period of over two years involving two rounds of public consultation. The Plan included a public realm design strategy, a tourism and heritage strategy, site specific interventions to encourage an increase in commercial activity on the Main Street in Killaloe and in Ballina.

The members were informed that detailed project design, consultation and statutory planning approval stages of the projects would proceed should the RRDF funding applications be approved in Q3 2025.

Cllr. P. Hayes commented on the Two unique projects, Killaloe-Ballina Joint Application between Clare and Tipperary County Council and Crusheen Connected. Both developments will be transformative, revitalisations the public realm in Crusheen Village and Killaloe and Ballina town centres, which will attract more investment, business growth and social activity.

The members praised Brian McCarthy for the level of commitment and determination involved in bringing these two applications forward for RRDF given the scope, scale and ambition of the projects.

Ann Reynolds A/Director of Services commented on the number of years both applications were in the making and complimented Mr. McCarthy for his diligence over the last two years, continuously engaging with several stakeholders including the local communities to get these applications across the line.

**Notices of Motion from Cllr. Conor Ryan:-**

7. “Calling of Clare County Council to clarify when the pedestrian crossings by St. Joseph’s Secondary School in Tulla will be completed with operation lights and amber beacons. These crossings are needed to be fully completed in the interest of pedestrian and road safety”.

Proposed by: Cllr. C. Ryan

Seconded by: Cllr. P. Hayes

***Response from Declan Flanagan, A/Senior Executive Engineer:***

On foot of a previous Notice of Motion and general complaints adjacent to St Joseph’s Secondary School in Tulla, Killaloe MD replaced three of the existing School Flashing lights signage with new solar powered lights in November 2024.

As part of our review on approach to the school we have upgraded the existing zebra crossing to ESB powered bellisa beacons and flashing lights. This body of works was completed in December 2024. Clare County Council’s specialist in traffic control systems has completed all electrical works and submitted certification to the ESB. We have been in contact with the ESB to provide power to the crossing over the past few weeks, the ESB have confirmed power will be supplied within the next 4 to 6 weeks.

Cllr. Ryan added that this is a public safety issue and should be done sooner.

8. “Calling on Clare County Council to survey and install enhanced signage/chevron barriers at Browne’s Cross at the junction of the L-3048 and the R-465 Broadford-

Limerick Road. This junction has been the location of many car accidents and works should be carried out quickly in the interest of road safety”.

Proposed by: Cllr. C. Ryan

Seconded by: Cllr. T. O’Brien

***Response from Declan Flanagan, A/Senior Executive Engineer:***

Arising from this Notice of Motion and in the interest of road Safety, this junction will be reviewed for a potential Low-Cost Safety Improvement Scheme. Our Roads Department will prepare a draft plan for upgrading the associated advanced warning signage, chevrons and line markings. These designed works will then need to be reviewed by our Road Design team along with a funding stream sought to improve this junction.

Cllr. Ryan welcomed this response from Declan Flanagan and added that there were numerous accidents at this junction. Cllr. T. O’Brien also fully supported the motion and welcomed the potential funding.

**Notices of Motion from Cllr. Pat Burke:-**

9. “Calling on Clare County Council to repair a collapsed culvert on the L8090 at Meelick, Whitegate.”

Proposed by: Cllr. P. Burke

Seconded by: Cllr. P. Hayes

***Response from Declan Flanagan, A/Senior Executive Engineer:***

Arising from this Notice of Motion, we can confirm a survey of this culvert on the L-8090 at Meelick, Whitegate will be carried over the coming weeks. From the survey, details will be collected to review potential repairs or replacement.

Following a review of the culvert, repairs to a collapsed culvert typically involves several steps, depending on the extent of the damage, the material of the culvert and the surrounding environment. The site needs to be assessed to determine the cause and extent of the collapse. Debris and water should be cleared from the area, which may require temporary diversion of water flow using pumps or bypass channels.

If the collapse is partial and the culvert can be salvaged, repairs might involve reinforcing the structure. However, if the culvert has fully collapsed or is too damaged significantly a full replacement would be required.

Cllr. P. Burke expressed the urgency on this matter and survey was welcomed.

10. “Calling on Clare County Council to install traffic calming measures on the R463 approaching Tuamgraney village”.

Proposed by: Cllr. P. Burke

Seconded by: Cllr. T. O’Brien

***Response from Declan Flanagan, A/Senior Executive Engineer:***

It is clear there are relatively high traffic speeds approaching Tuamgraney on the R463 from Killaloe, and in common with other areas, traffic calming measure are required. Any such traffic calming proposals need to be considered and undertaken in a holistic manner with other initiatives in the area.

In that regard, Members will be aware that Killaloe MD successfully sought and received department funding through the Outdoor Recreation Infrastructure Scheme (ORIS) to provide an off-road outdoor trail from Tuamgraney to Raheen Hill to join up with the existing sections of pathway and walkway along the existing amenity Trail to Ballycuggeran and also towards the East Clare Way. Part of this ORIS scheme includes for proposals of a zebra crossing proximate to the entry of Tuamgraney.

As part of the ORIS scheme , we have drafted plans for an off-road section of footpath from Tuamgraney to provide a safe, pleasant and Accessible amenity for pedestrians, cyclists of all ages and abilities. We are currently meeting with community groups with a view to hopefully finalising plans with their agreement for this off-road section and which comply with the requirements of the ORIS funding and which may also include Zebra Crossing. On agreement with stakeholders, our draft drawings, which will also provide for the Zebra Crossing traffic calming measure, will then finalised with a view to submitting the proposal for planning consent through Part VIII process.

While Cllr. Burke welcomed the reply, he remarked that this is a common theme, calling for Traffic Calming measures to be implemented, going back to driver behaviour and looked at the

effectiveness of a raised table. Cllr. Ryan added that there is a lack of Gardai enforcement in our towns and villages. In supporting the motion, Cllr. Hayes added that

**Notices of Motion from Cllr. Tony O'Brien:-**

11. "That flashing speed information signs be erected on the R463 at Cloonfadda on the approach to Killaloe".

Proposed by: Cllr. T. O'Brien

Seconded by: Cllr. P. Burke

***Response from Declan Flanagan, A/Senior Executive Engineer:***

We see merit in the introduction of a driver feedback sign on approach the Killaloe on the R-463 at Cloonfadda and in particular with the impending opening of the new bridge crossing which will possibly lead to additional traffic volumes on the R-463 coming into Killaloe and avoiding congestion in O'Briensbridge.

A proposed location will need to be reviewed on the Limerick side of the existing Creche and preschool of which will provide drivers feedback of the existing 60km/hr speed limit. A funding stream will be required to complete this body of works.

Cllr. O'Brien welcomed the response, 80 km/hr coming off the by-pass, this is a build up area with very heavy traffic.

12. "That Killaloe and east Clare would be recognised and marketed as the gateway to county Clare".

Proposed by: Cllr. T. O'Brien

Seconded by: Cllr. P. Burke

***Response from Brian McCarthy, Senior Planner & Killaloe MD Coordinator:***

Killaloe and East Clare are ideally placed to be marketed as the gateway into Clare, combining a high-profile tourism offering with strategic infrastructure investment. The new Killaloe-Ballina bypass and bridge crossing will significantly improve regional connectivity and traffic flow, making Killaloe more accessible to visitors arriving from Dublin, the Midlands and

beyond. Coupled with the Killaloe–Ballina Town Enhancement and Mobility Plan, which will create a more attractive and pedestrian-friendly town centre, these developments will strengthen Killaloe and East Clare’s role as a welcoming and vibrant arrival point into the County and the West.

These enhancements present a timely opportunity to reposition Killaloe and East Clare’s as the launchpad for exploring wider tourism and cultural assets. Marketing efforts can use Killaloe’s established brand as a draw — rooted in heritage, lakeside beauty, and visitor amenities — while signposting experiences across the region, from Inis Cealtra, to our rich Heritage, Culture towns and villages, music festivals, and nature-based tourism. Promoting Killaloe as the gateway supports a cohesive regional identity, drives visitor flow into lesser-known areas, and aligns with national policy goals to regenerate and connect rural communities through strategic place-based investment. The recent submission of RRDF Funding for the *Killaloe-Ballina Twin-Town Tourism, Regeneration and Enhancement Project* further emphasises the importance that that Killaloe MD and Clare County Council places on the economic and tourism opportunities that enhanced connectivity of Killaloe and East Clare can play for all who live, visit and work in the region. The preparation and launch in January of the *Socio-Economic Profile of the Killaloe MD* also demonstrated the vibrant overall population growth of the MD and economic opportunities that a well-educated, labour force and relatively young population in the MD provides.

Arising from this Notice of Motion, Killaloe MD will continue to engage with our colleagues in our Tourism and Economic Development Directorates and with Fáilte Ireland and Industry to further emphasise and market Killaloe and East Clare as Gateway to County Clare.

Cllr. O’Brien reiterated the opportunity to the engaged with Tourism and Fáilte Ireland while acknowledging Ireland Hidden Heartlands to ensure that we are marketing Killaloe and everyone needs to be behind this. Cllr. Burke fully supports this initiative to market East Clare, welcome the reply. Cllr. C. Ryan and Cllr. P. Hayes both fully supportive of the motion in recognising Killaloe as a gateway town.

**Notices of Motion from Cllr. Pat Hayes:-**

13. “I am proposing that a comprehensive risk assessment of trees on public roads be dealt with as a matter of urgency. In particular, focusing on areas where trees are prone

to falling due to storms, disease, or poor maintenance and this be done in conjunction with Coillte, private forestry owners and landowners.

This motion recognizes the increasing frequency of severe weather events and the need for a proactive and collaborative approach to tree management to ensure the safety of all road use”.

Proposed by: Cllr. P. Hayes

Seconded by: Cllr. C. Ryan

***Response from Declan Flanagan, A/Senior Executive Engineer:***

The recent storm Éowyn which brought down a huge volume of trees in East Clare on private and public road, lands and forestry, was an unprecedented event. Due to a variety of factors it is however likely that such storms will occur again. Killaloe MD staff supported by Clare County Council’s Fire Service and road crews attended all issues relating to trees down on public roads in conjunction with Coillte over a number of weeks in January and February 2025. We still are in attendance to uprooted trees and damages to the road network.

A comprehensive risk assessment of trees on public roads involves systematically identifying, analysing, and evaluating potential hazards posed by trees to ensure public safety while balancing their environmental, aesthetic, and ecological benefits. This process is particularly relevant given the extensive network of roadside trees and in particular in the Killaloe Municipal District, which enhances the landscape but can pose risks due to structural failure, disease, or storm damage. Due to the scale of the issue, there is merit however in a County wide approach to undertaking this work, as there may be economies of scale and savings in doing so.

It is a timely reminder that under Section 70 of the Roads Act 1993, landowners adjacent to public roads are obligated to ensure that trees on their property do not endanger road users. Local authorities also play a role in overseeing trees on public land, often collaborating with landowners to address hazards.

The assessment itself typically involves a visual inspection by qualified arborists, often following guidelines like those outlined in “A Guide for Landowners to Managing Roadside Trees”, published by the Department of Agriculture, Food and the Marine in collaboration with the Tree Council of Ireland (2021). This guide recommends a six-step process for landowners:

1. **Inspection:** Regularly check trees for visible signs of instability, such as leaning trunks, cracked branches, or uprooted soil.
2. **Identification:** Note trees showing decay, pest damage (e.g., ash dieback), or storm-related injuries.
3. **Risk Evaluation:** Assess the likelihood of failure and the potential consequences (e.g., injury to road users or damage to infrastructure).
4. **Mitigation Planning:** Determine appropriate actions, such as pruning, cabling, or removal, based on the severity of the risk.
5. **Implementation:** Engage competent arborists to carry out necessary works, adhering to safety and environmental standards.
6. **Monitoring:** Maintain ongoing checks, especially after extreme weather events, to ensure continued safety.

The prevalence of ash dieback, which weakens ash trees has heightened the need for vigilance. Storms, further exacerbate risks by damaging branches or uprooting trees. In October 2024, the Department of Agriculture, Food and the Marine announced the commencement of payments under the Climate Action Performance Payment (CAPP) Scheme to forest owners affected by ash dieback.

It's important to note that landowners must be aware of Cutting, burning, or destruction of hedges is restricted during nesting and breeding season between the **1st March and the 31st August**, in order to protect nesting birds except for certain exemptions. (Section 40 of the Wildlife Act 1976 as amended by Section 46 of the Wildlife Amendment Act 2000).

In response to the reply, Cllr. Hayes requested that survey be conducted and both responsible Landowners be contacted and engage with Coilte as these events will happen again. Adding, that Landowners are not aware of their obligations and need guidance in relation to the management of trees and hedge cutting.

In seconding the motion, Cllr. Ryan welcomed Declan Flanagan's response on the guidance and issuing letters to Landowners was a positive step as greater enforcement is needed.

14. “I am asking an update from the relevant authorities on the progress of the proposed Greenway from Limerick to Scarriff. Given the potential economic, tourism, and environmental benefits of the project, I am for clarity on the following issues;

- The current status of feasibility studies, planning, and public consultation.
- Any funding secured or pending applications for the project.
- The anticipated timeline for the next phases of development and
- how engagement with local landowners and communities along the proposed route is progressing.”

Proposed by: Cllr. P. Hayes

Seconded by: Cllr. T. O’Brien

***Response from Brian McCarthy, Senior Planner:***

Following the attendance of Waterways Ireland to the March 2024 Killaloe MD Meeting to present on this project, a response to the Notice of Motion was sought from Waterways Ireland. In that regard I set out below the response from the Senior Engineer, Waterways Ireland.

“The Limerick to Scarriff Greenway is a 43km Greenway project connecting Limerick to Scarriff. The project is being funded under the TII Greenways funding scheme. The Preferred Route corridor reports for the Greenway have been completed and reviewed by the project steering group. As part of the TII Project Guidelines a TII Peer Review of the final documentation is required.

The Peer review for this project has been completed and additional information identified as part of the review is currently being addressed and discussed with the TII to meet all necessary requirements, this documentation includes additional ecological and corridor assessments. Upon agreement of the final documentation with the TII Peer review team, Waterways Ireland will be holding a series of public consultation evenings to display the Preferred Route corridor.

These public consultations will be advertised locally when finalised. Once the public consultation of the Preferred Route Corridor is complete, the project will progress to the

Detailed Design and Environmental Evaluation phase. This phase will include more detailed consultation with impacted landowners.”

Subject to the Members’ agreement, there is merit in extending an invite to Waterways Ireland to the next Meeting of Killaloe MD, to present an update on the anticipated public consultation process referred to in the reply.

Cllr. Hayes requested that Waterways Ireland provide the members with an update on the project which was fully supported by all the members who are requesting further information on the project.

#### **Notices of Motion from Cllr. Alan O’Callaghan**

15. “That this MD would carry out safety measures on the cross known locally as (lodge cross) on the R467 black sticks road in the interest of road safety”

#### ***Response from Declan Flanagan, A/Senior Executive Engineer:***

Clare County Council has carried out a brief review of this junction off the R-467 better known as Lodge Cross. The existing Lodge walls are limiting sight lines to the North and South sides of this Junction. We are awaiting confirmation as to the archaeological and architectural importance of the Lodge walls which may impact on any works required. As part of improving visibility to the North side of this junction, existing boundary walls and trees will need to be removed along with setting back Eir Network cabling and fibre broadband.

A scheme of this detail will require a design through our Road Design Team and put forward for potential Low-Cost Safety Improvement Scheme, this scheme will be put forward for potential works in 2026.

16. “In light of all the illegal dumping that’s on the raise over the last few months, extreme measures need to be taken in our MD to deal with this issue. I suggest pilot project on using CCTV in some of these areas.”

***Motion passed without debate***

***Response from Brendan Flynn, Senior Executive Engineer, Environment:***

The Waste Management Act, 1996 as amended by the Circular Economy and Miscellaneous Provisions Act, 2022 identifies the role and functions of Local Authorities in protecting the environment and human health by preventing or reducing the adverse impacts of the generation and management of waste. Under section 14A of the Act of 1996 Local Authorities may operate CCTV Schemes for the purposes of deterring environmental pollution and facilitating the deterrence, prevention, detection, and prosecution of offences under the Act of 1996.

The statutory Code of Practice for the “Operation of CCTV for the Purposes of Prevention, Detection & Prosecution of Waste Offences” that was prepared by the Local Government Management Association (LGMA) which was recently published, aims to cover the required criteria for appropriate use of CCTV systems.

The statutory code sets out guidance on the necessity, proportionality of use, standard operating procedures, data impact assessment requirements and proposed business case submission before CCTV use can be determined.

However, there are some key points to note from the Code.

1. The Local Authority must firstly establish an Oversight Board to cover all CCTV activities.
2. In addition, the Local Authority must consider less intrusive measures to deter, prevent, detect, and prosecute offences under the Act of 1996.
3. If a Local Authority can reasonably achieve the purpose by some other less intrusive means, the processing shall not be considered lawful.
4. Standard Operating Procedures of the use of CCTV must be developed locally by the relevant Local Authority.
5. Local Authorities are required to engage in appropriate consultation with the public, as part of the Local Data Protection Impact Assessments (DPIA) process
6. Local DPIAs must be undertaken in advance of a CCTV proposal being submitted to the Oversight Board and well before any procurement or installation.
7. Each Local Authority operating CCTV shall provide all passers-by with sufficient and adequate notice by way of placing appropriate signage outside the boundary of the line of sight of cameras operating in relation to an Approved CCTV Scheme prior to entering or coming into contact with any Local Authority CCTV operations.
8. Use of CCTV for Waste Management offences is a temporary measure and cannot be not used for general patrol/surveillance.

If approved for use in a particular location the Council will be required to tender for a CCTV service/system provider.

*Motion passed without debate*

**17. Correspondence**

**18. A.O.B**

- The members extended their congratulations to the newly appointed CEO Gordon Daly.
- Cllr. Pat Hayes requests that a Special Meeting of the Municipal District is called to engage with the Superintendent of the Community Policy Unit from Ennis & Killaloe to deal with speeding in our Towns and Villages.

**19. Confirm date for next meeting on the 21<sup>st</sup> of May 2025**